

Ways to book

Please complete in block capital letters and return this form with payment to TOPRA using one of the following methods:

Post: TOPRA, Bellerive House, 3 Muirfield Crescent, London E14 9SZ

Fax: +44 (0) 20 7537 2003 **Email:** meetings@topra.org

On receipt of your booking form we will confirm your provisional place in writing and provide directions to the venue. An invoice will be sent separately. To ensure admission, payment must be received prior to the meeting.

If you have any queries, contact us on: +44 (0) 20 7510 2560 or meetings@topra.org

Dr <input type="checkbox"/>	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Ms <input type="checkbox"/>	Other <input type="text"/>
Family name <input type="text"/>				
First name <input type="text"/> Male <input type="checkbox"/> Female <input type="checkbox"/>				
Company name <input type="text"/>				
Job title <input type="text"/>				
Telephone <input type="text"/>				
Fax <input type="text"/>				
E-mail <input type="text"/>				
Work Address				
<input type="text"/>				
City <input type="text"/> Postcode <input type="text"/>				
Country <input type="text"/>				
Invoice Address (If different from above address)				
<input type="text"/>				
City <input type="text"/> Postcode <input type="text"/>				
Country <input type="text"/>				
Special dietary requirements				
<input type="text"/>				

Experience in the Subject Area

Negligible Average Considerable

Your current role

Generics CRO European role Global role Local affiliate

Other

Experience in Regulatory Affairs Years Months

Please indicate if in your regulatory experience you have worked in one or more of the following areas:

1) CMC 2) EU clinical trials 3) Variations 4) Medical Technologies

Fees and Payment method

Members **£3,290.00** = £2,800.00 + £490.00 (GB VAT 17.5%)

Non-Members **£3,642.50** = £3,100.00 + £542.50 (GB VAT 17.5%)

The VAT rate will be the prevailing rate at the time of booking. Until 31/12/09 this is 15%.

Cheque enclosed Cheque No.

Bank transfer Date of transfer / /

Please charge my debit/credit card Purchase Order No.

Debit/Credit card details

(For cards accepted, see payment section below)

Debit Card Visa MasterCard American Express

Card No.

Expiry date /

Security code *Visa, MasterCard, Debit cards: the last 3 digits AFTER the card number in the signature area of the card.*

Card holder name (as given on card)

Billing address for card (must be provided if different from the Work Address)

City Postcode

Country

TOPRA will seek authorisation from the card-issuing company before confirming any reservation (VAT Registration No.: GB 342 7398 40).

I confirm I have read and accept TOPRA's standard Terms & Conditions of Booking. These are available from the office or on the TOPRA website at www.topra.org/bookingTandC

SIGNATURE	DATE
<input type="text"/>	<input type="text"/>

Terms and conditions (Please note: TOPRA's standard Terms & Conditions are available on the website at www.topra.org/bookingTandC).

Payment:

- **Cheques:** must be made payable to TOPRA and drawn on a UK bank in either Sterling or Euro.
- **Debit/Credit card:** for payment by card please complete the relevant details above. Cards accepted: AMEX, Debit MasterCard, Delta, Electron, Maestro, MasterCard, Solo, Visa. All cards will be charged in Sterling.
- **Bank Transfers:** may be made to Lloyds TSB Bank PLC. Please quote the delegate's name and the course reference in the transmission details. The delegate must pay all bank charges.
- **Sterling Transfers:** Account No: 00340310, Sort Code: 30-00-09, IBAN: GB45 LOYD 3000 0900 3403 10, BIC LOYDGB21013
- **Euro Transfers:** Account No: 86330987, Sort Code: 30-00-09, IBAN: GB19 LOYD 3000 0986 3309 87, BIC LOYDGB21013
- Your place is secured only upon receipt of full payment.

Please note:

The registration fee includes accommodation for five nights from Sunday 25th April and all meals from dinner on Sunday evening until the close of the course on Friday. Travel is not included. If you do not wish to be photographed, please make this known at registration.

Discounted fees:

Personnel in full-time education, working in academia (full-time) or working for a statutory regulatory body may be entitled to a discount on the above fees. Please contact the TOPRA office for details.

Cancellations:

All cancellations must be received in writing 28 calendar days before the start of the course and will be subject to an administration fee of £100 + GBVAT. Payment can be in Euro or Sterling.

Data Protection:

We may occasionally send you promotional or other information about TOPRA's products and services. If you do not wish to receive this information, you can opt out of future communications by ticking this box

We may occasionally send you promotional or product information from organisations and companies other than TOPRA. If you do not wish to receive this information, you can opt out of future communications by ticking this box