

## CRED: The Power of Influence: Successful and skilful communication for regulatory professionals

## Programme

**Presenters:** Joe Cheal, Imaginarium Learning & Development

Time	Session
9:15 9:30	Registration Introduction & Context Setting  • Definitions: Negotiation and Influence • The Four Qualities of Influential People
	<ul> <li>The Principles of Negotiation</li> <li>Results, approaches and strategies</li> <li>Stages of a negotiation</li> <li>Tradeables and Concessions: making a negotiation more effective</li> </ul>
10:45	Morning Break
11:00	<ul> <li>Negotiation Planning &amp; Doing</li> <li>Getting Clear about your outcome</li> <li>Key questions: What do you need to know?</li> <li>How to avoid surprises</li> <li>Golden rules and general do's and don'ts</li> </ul> Planning and Structure <ul> <li>Planning tool – structuring and sequencing</li> <li>Developing an impactful introduction</li> <li>Working with the 'mind of the audience' – how to engage!</li> </ul>
12:30	Lunch
13:15	<ul> <li>Presenting Your Proposal</li> <li>Presenting complex information</li> <li>Handling questions: 'On the Spot' Model</li> </ul>
14:45	Afternoon Break
15:00	Presentations with Feedback
16:30	Wrap-up
17:00	Close