

Three-day short course and module 5 Date: 21–23 Sept 2010 Venue: Mitchell Hall, Cranfield University, Cranfield, UK

## Medical Technology Vigilance, Post-Market Surveillance and Risk Management

### Ways to book

Please complete in block capital letters and return this form with payment to Cranfield University using one of the following methods:

**Post:** Academic Operations Unit, Cranfield University, Cranfield, Bedfordshire, MK43 0AL, UK

**Fax:** +44 (0) 1234 751206 **Email:** [shortcourse@cranfield.ac.uk](mailto:shortcourse@cranfield.ac.uk)

On receipt of your booking form we will confirm your place in writing and an invoice will be sent to you. To ensure admission, payment must be received prior to the course starting.

If you have any queries, contact us on: +44 (0) 1234 754192

or [shortcourse@cranfield.ac.uk](mailto:shortcourse@cranfield.ac.uk)

Dr  Mr  Mrs  Ms  Other

Family name

First name  Male  Female

Company name

Job title

Telephone

Fax

E-mail

**Work Address**

City  Postcode

Country

**Invoice Address**  
(If different from above address)

City  Postcode

Country

**Special dietary requirements**

### Experience in the Subject Area

Negligible  Average  Considerable

#### Your current role

Generics  CRO  European role  Global role  Local affiliate

Other

Experience in Regulatory Affairs Years  Months

### Fees and Payment method

£1300.00 (exempt from VAT)

Cheque enclosed  Cheque No

Invoice  (This will be sent to the supplied address)

Please charge my debit/credit card  Purchase Order No.

### Debit/Credit card details

(For cards accepted, see payment section below)

Debit Card  Visa  MasterCard  American Express

Card No

Expiry date  /

Security code  *Visa, MasterCard, Debit cards: the last 3 digits AFTER the card number in the signature area of the card.*

Card holder name (as given on card)

**Billing address for card** (must be provided if different from the Work Address)

City  Postcode

Country

Cranfield University will seek authorisation from the card-issuing company before confirming any reservation.

By signing below, I confirm that I agree with Cranfield University's Terms & Conditions of Booking.

SIGNATURE	DATE
<input type="text"/>	<input type="text"/>

### Terms and conditions

#### Payment:

- **Cheques:** must be made payable to Cranfield University and drawn on a UK bank in £ sterling.
- **Debit/Credit card:** for payment by card please complete the relevant details above. Cards accepted: AMEX, Debit MasterCard, Delta, Electron, Maestro, MasterCard, Solo, Visa. All cards will be charged in Sterling.
- Your place is secured only upon receipt of full payment.

#### Payment deadline:

Payment is required no later than eight weeks before the course starts. Or immediately for bookings made within eight weeks of the beginning of the course.

#### Please note:

Fee excludes accommodation and travel. The delegate ticket includes refreshments at coffee breaks and buffet lunches. Accommodation is available.

#### Cancellations:

- A fee is charged when confirmed bookings are cancelled. In the event of a cancellation, you may nominate a substitute but if a suitable substitute cannot be found the following scale of charge will apply:  
More than 56 days before the programme starts, the fee is refunded in full. 56 days or less 50% 28 days or less 25% 14 days or less 0%.
- **Transfers:** Within the eight week period preceding the start of the course, we are unable to transfer a booking to a later course free of charge. Withdrawal and transfer to a later course at this stage will therefore be subject to the charges as detailed under *Cancellations*.